

# Greater Columbus Chapter



## Certification (CGFM) Committee Plan

2009 – 2010 Program Year



## FOREWORD

It is the AGA's vision, and therefore it is ours, to be the premier association in advancing government accountability. To accomplish that vision, it is our mission to serve the government accountability professionals by providing quality education, fostering professional development and certification, and supporting standards and research to advance government accountability.

In carrying out our mission to achieve our vision, we will abide by the strategic themes of Accountability, Certification, Education and Research, and Service.

- ACCOUNTABILITY—Promote and advance accountability in government.
- CERTIFICATION—Make the Certified Government Financial Manager (CGFM) the preferred professional designation in the government accountability community.
- EDUCATION AND RESEARCH—Provide comprehensive education and research to meet the changing needs of the government accountability profession.
- SERVICE—Provide members and customers with quality programs, products and services.

We will also abide by the AGA's core values of service, accountability, integrity and leadership.

The purpose of this plan is to direct our efforts in addressing the need of our members and our profession in the specific area of Certification, specifically the CGFM designation.

/Signed/  
Nancy Zmyslinski  
President  
AGA Greater Columbus Chapter

## TABLE OF CONTENTS

	<u>Page</u>
Foreword	i
Table of Contents	ii
<b>CERTIFICATION (CERTIFIED GOVERNMENT FINANCIAL MANAGER)</b>	
Purpose and Goals	1
Goal 1: Support current CGFM's	1-2
Goal 2: Market CGFM service mark locally	2
Goal 3: Assist potential new CGFM's in attaining certification	2-3
Goal 4: Designate a chapter resource to work with CGFM certification	3
Requested Budget	3

## Certification (CGFM) Committee Plan

Purpose: Promote the value of the CGFM certification to candidates, employers and governmental entities to take the CGFM Program to higher levels of recognition, desirability and overall acceptance.

Goals: To accomplish this objective, we have established the following goals:

- Support current CGFM's
- Market CGFM service mark locally
- Assist potential new CGFM's in attaining certification
- Designate a chapter resource to work with CGFM certification

### Goal 1: Support current CGFM's

Our current CGFM members deserve the full support of our AGA chapter. We will design the majority of our professional development to meet CPE requirements for the CGFM as well as other member certifications wherever possible. Promoting CGFM, recognizing CGFM's achievements, and providing network opportunities for CGFM members assists in meeting the AGA mission, while serving the CGFM and the government accountability community.

The following actions are planned related to Goal 1:

- Assist CGFM's to meet 80 hours of CPE every two years by:
  - Conducting monthly meetings that meet CGFM CPE requirements – 50 credits per CPE (in addition to education credits earned) = 400 credits
  - Identifying CPE opportunities from sources outside our Chapter (local seminars, Internet / on-line courses, self-study courses, etc.) and promote in newsletter and/or via email – 25 credits each event = 250 credits
  - Promoting awareness of CPE requirements – maximum 100 credits per year if published in newsletter = **100 points**
- Publish CGFM member's achievements (professional accomplishments) in chapter newsletter and/or local newspapers (Spotlight On...) – 25 credits each = 150 credits  
NOTE – Partner with Public Affairs Office to publicize in Federal Voice.
- Partner with other professional organizations or governmental entities to promote the CGFM designation – 100 credits each = **200 credits**
  - Partner with ASMC for joint PDO (6 CPE credits) = 100 credits
  - Partner with Central Ohio AGA Chapter for joint PDC (24 CPE credits) = 100 credits

- Encourage CGFM renewals through personal contact, letters, or newsletters – 25 credits per contact = 50 credits
- Recognize local CGFM's by:
  - Using the CGFM designation in chapter publications (monthly newsletter and the PDC/PDO programs), name tags, etc. – 25 credits per event / publication = 450 credits. (CGFM designation / ribbons on nametags for monthly meetings and PDC/PDO programs.)
  - Publicizing new CGFM's in chapter and local publications – 100 credits per new CGFM published = 200 credits
  - Recognize current CGFM's with list on chapter website
  - Hold CGFM recognition breakfast for CGFM's only

### **Goal 2: Market CGFM service mark locally**

The following actions are planned related to Goal 2:

- Contact area government accountability leaders to promote CGFM – 50 credits per contact & 250 credits per formal presentation (National Office has presentations for use or develop own and share with other chapters) = 250 credits
- Create awareness of the value of the CGFM service mark in the general public (Publish article demonstrating CGFM recognition by private sector and/or public sector (Federal, State and/or Local)) – 100 credits per publication or event
  - Complete presentations to college students at ODU, Otterbein, and Capital

### **Goal 3: Assist potential new CGFM's in attaining certification**

The following actions are planned related to Goal 3:

- Offer annual CGFM training courses at DFAS for modules 2 and 3 – 100 credits per CPE = **4000 credits** (40 CPE's per offering x 100 credits)
- Sponsor (form and conduct) study groups – 200 credits for each study group (plus 50 credits per study group meeting with attendance of six or more members) = 200 credits
  - Conduct brown-bag lunch study sessions for Module 1
  - Conduct general test-taking training session
- Provide CGFM course(s) and/or CGFM examination scholarships – 200 credits per recipient per year (list recipients) = 0 credits
  - Offer / advertise Modules 1, 2 and 3 for self-study sign-out – 100 credits per recipient per year (list recipients) = 200 credits

- Provide on-site CGFM testing

**Goal 4: Designate a chapter resource to work with CGFM certification**

The following actions are planned related to Goal 4:

- Retain 90 – 100% retention of CGFM’s (as of April 30 each year) – 400 credits = **400 credits**



**Requested Budget**

<b>Initiative</b>	<b>Anticipated Funding Requirement</b>
On-Site CGFM Training	None – Centrally funded
CGFM Study Sessions	None – Members contribute time
Advertisement	\$100.00
Joint AGA/ASMC PDO	None – ASMC advances funds
Joint Central Ohio/Greater Columbus PDC	None – Central Ohio chapter advances funds
CGFM Recognition Breakfast	\$400.00
<b>Total Anticipated Budget</b>	<b>\$500.00</b>